**MEETING OF THE WESTDALE LANE PPG HELD AT THE SURGERY 8TH DEC 2015**

**In Attendance:** P Barlow (Chair) A Bexon, P Lord, F Lord, F Henson, M Ely, P Ely, G Sideris, B Beardsmore, P Watts, L Stanley

**Apologies:** L Sidaris

**Welcome** by the Chair to new members, Peter & Freida Lord, G Sidaris and P Watts (new Practice Manager)

**Last Meet:** This was the AGM. Details listed, no matters rising

Staff Report – A request that a doctor attend the meeting to give brief details of surgery matters (also to include a Practice Nurse)

**Terms of Reference** – discussed by Chair

**Practice Manager Report:**

* Missed appointments dropping but still too high
* Dr Sheikh acting as a locum (see Peoples Council Report)

Louise asked for details of a reported delay of 7 weeks for an x-ray. She will investigate and report.

Dr Ahmed – At this point Dr Ahmed joined the meeting and agreed to give a surgery update. There have been delays for patients in obtaining a routine appointment. This has been due to shortage of GPs. Financial restraints upon practice means partners need to make decision regarding any addition clinicians.

People’s Council Report – Attended by Francis and Alan, Francis gave detailed report.

**Future Activities** An example given on other PPG’s example Age Related Support. Should we consider this example, a brief discussion resulted in a decision to introduce another patient survey. Mr and Mrs Ely agreed to formulate.

Surgery website to include relevant details. A further newsletter will be considered by the practice. Last one was in Autumn 2015.

**AOB** – Malcolm Ely proposed a vote of thanks to Louise for her help with PPG. The PPG expressed their gratitude.

Date of Next Meeting – Tues 15th March at 6.30pm at the surgery.

There being no further business the meeting closed at 8pm